**Padbury Parish Council**

Telephone: 07961 827302 – Website address: www.padburyparishcouncil.com

Email: padburyparishcouncil@gmail.com

9th February 2023

Dear Councillors and Residents of Padbury,

I hereby give you notice that the Parish Council meeting will be held at the Springfields Pavilion on **Tuesday 14th February 2023 at 7pm**.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the Parish Council meeting there will be a period of public participation.

*P Molloy*

Pam Molloy, Parish Clerk

# AGENDA

# Period of Public Participation

# Apologies

Members are asked to receive apologies.

# Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

# Minutes

Members are asked to approve the minutes of the meeting of the Parish Council held on the 13th December as a correct record – copy attached PPC/05/22-23.

# To receive updates from Buckinghamshire Councillors

* Ox Lane repairs – summer/autumn 2023, please confirm

# Sports Field, Play Area and Woodland

* 1. Pavilion – Members to note: planning permission applied for and All Souls approved the refurbishment and extension works, as email circulated 21/12/22. Members to resolve the following:
* To go out to tender.
* To approve tender documentation, circulated on 6/2/23.
	1. Section 106 funding – Members to note S106 authorisation form fully signed off, as circulated on 1/2/23.
	2. Pavilion insurance claim – Chasing financial settlement for internal repairs.
	3. Woods – Members to note that the felling of the marked trees is in progress.
	4. Playground maintenance – List circulated on 7/2/23, Members to resolve works.
	5. Path lights – switch nearest tennis courts is not working, members to resolve to repair.

# Planning

* 1. Members to resolve new applications to be considered at this meeting:
* 22/04305/APP Householder application to reconfigure 4 ground floor windows – 5 West Furlong
* 23/00402/APP Householder application for demolition of conservatory, erection of side extension, addition and relocation of dormers and skylight windows – Bramley Orchard, Bryne Lane
	1. Members to resolve any applications received following the issue of this agenda.
	2. Members to note applications dealt with under delegated procedures, see list at end of agenda.
	3. Members to note decisions made by Buckinghamshire Council and applicants since the last meeting, see list at end of agenda.
	4. Members to note applications that are pending consideration by Buckinghamshire Council, see list at end of agenda.
	5. Appeal hearing held on the 7/2/23 for Old Oak House, Old End, Councillor Burton attended and circulated notes on the 7/2/23.
	6. Members to discuss the issue of a neighbourhood plan.

# Finance

* 1. Members to note the balances for the bank accounts as at the 31st January 2023, are as follows:
* Barclays Community Current account ending 959 £31,120.70
* Barclays savings account ending 970 £18,454.75
* Barclays Millennium Wood account ending 198 £15,428.51
	1. Members to note payments paid between meetings, see list at end of agenda.
	2. Members to resolve to make the following payments:
* P Molloy: £523.45 January salary and expenses (2 x folders, stamps, mobile top up, paper and legionella test kit). Cheque 102378
* R Gough: £47.50 Caretaker for January. Standing order on 1/2/23
* M Jackson: £45 Securing the gate for January. Standing order on 1/2/23
* EON: £1070.40 (£892 + VAT £178.40) New street light, Old End. Cheque 102379
* NPower: £26.84 (£22.37 + £4.47 VAT) Street lighting for December. Direct debit 15/02/23
* NPower: £552.19 (£460.16 + £92.03 VAT) Street lighting for December. Direct debit 15/02/23
	1. Members to note the following income: December: £389.50 Tennis club rent and £45 pump advertising. January: £149 pump advertising and £400 Football club rent.
	2. Members are asked to review and agree the Income, Expenditure, Summary and Budget year to date statements as of 31st January 2023.
	3. Budget 2023-24 – Members to resolve the draft budget circulated on 12/01/23.
	4. Precept 2023-24 – Members to note the precept request for £32,600 was submitted to Buckinghamshire Council on the 21/12/22.

# Other Parish Council Business

* 1. Members to resolve Volunteer Policy and Procedures, circulated on 8/2/23.
	2. Letter to be sent to Anglian Water regarding the issues in the village – clerk to update.
	3. Local Plan for Buckinghamshire – email circulated 5/1/23, response required by 28/2/23.
	4. Play opportunities this summer – email circulated 11/1/23. Costs range from £400 to £4,500.
	5. Members to resolve the following policies: Health & Safety and Safeguarding, as circulated on 04/02/23. Members to also resolve a Child Protection Officer.
	6. Email from BMKALC - Clear Utility Solutions Update, circulated 1/2/23. Members to review.
	7. Members to resolve the following: 18th April meeting to also include the Annual Parish Council Meeting and the 23rd May meeting to also include the Annual Meeting of the Parish Council.
	8. Members to resolve meeting dates for the remainder of the year, dates suggested are: 11th July, 12th September and 12th December.
	9. Members to note, Clerk review carried out on 2/2/23.

# Funding

* 1. Tesco – application submitted on 31/12/22 for new fencing.

# Contracts and Similar Matters

* 1. Devolved services/mowing of verges – Members to resolve quotes, four companies contacted, two companies declined to quote. Quote A £540/cut. Quote B £500/cut. Members to resolve to reduce to 6 cuts per year.
	2. Playground mowing – Members to resolve Agreement for works, as circulated on 30/1/23.

# 12. Village Organisations – oral reports on matters relevant to the Parish Council

* Village Hall – Councillor Morris
* School/Preschool – Councillors Miah and Smith
* Greener Padbury Group – Councillor Murray

#  Meetings and Events

* 1. Parish Liaison Meeting – 1st March at 6.30pm via Teams
	2. NBPPC meeting – 16th February at 7.30pm via Zoom
	3. Community Boards Meeting – 25th April, St. Laurence Room, 7:30pm
	4. Greener Padbury Group – 27th February 2023

# Maintenance/Environmental Issues

* 1. Jobs around the village – New list created for 2023, circulated on 7/2/23
	2. Greener Padbury Group update circulated on 8/2/23 – Members to resolve Councillors to attend a walk around the woods to discuss the management plan on 17/3/23, time to be agreed.
	3. Buckinghamshire Council trees project – 4 trees delivered. Members to resolve locations for them to be planted.

# Highways

* 1. Traffic Calming Measures – Our application via Buckinghamshire Council Community Boards is on hold until 2023-24 and will be reviewed once the new contractor is in place.

# Matters dealt with between meetings

* 1. Response to the Highways comment on the pavilion planning application as email circulated 10/1/23 – agreed.
	2. Article for the Padbury Pump regarding the precept.

# Dates of next meetings – Members noted:

18th April and 23rd May

Schedule of planning applications dealt with under delegated procedures:

* 22/04153/APP Householder application for demolition of single storey garden room and replace with single and two storey side extension – 4 Bennetts Close. No objection
* 22/04316/ALB Listed building application for repairs to roof structure and walls, like for like replacement of side window and formalisation of replacement of modern rear extension window with French doors – Wesley Cottage, Main Street. Supports
* 22/04192/APP Improvement of existing sports pavilion including extension to main room, improvement of disabled access, WCs, additional car parking and window alterations – Pavilion, Springfields. Supports

Schedule of planning decisions made by Buckinghamshire Council or the applicant since the last meeting:

* 20/04298/APP**,** The Ramblers, Main Street-Alterations to boundary treatment at front and rear of property to include removal of finials and paint from existing front palisade fence, removal of woven willow fence panel from rear garden and replacement with 1.2 metre post and rail fence with wire behind (retrospective). APPROVED
* 22/03701/APP, 20 Old End – Householder application for single storey rear and two storey side extension. APPLICANT WITHDRAWN
* 22/04068/PIP Application for permission in principle for the erection of a minimum of 5 and a maximum of 9 dwellings – Land adjacent to West Bourn, Main Street. DECIDED. Applicant has appealed
* 22/04153/APP – 4 Bennetts Close. APPROVED
* 22/04316/ALB – Wesley Cottage. CONSENT GRANTED

Schedule of planning applications pending consideration by Buckinghamshire Council:

* 22/03695/AOP Outline application for up to 81 dwellings and associated works - Land North of A413.
* 22/03735/APP Householder application for proposed freestanding solar photovoltaic system – College Barn, Thornborough Road

Schedule of payments paid between meetings:

* P Molloy: £430.40 December salary. Cheque 102370
* R Gough: £47.50 December caretaker. Standing order paid 3/1/23
* M Jackson: £45 December securing of gates. Standing order paid 3/1/23
* JDB Plumbing & Heating: £99.60 Repair burst pipe in garage. Cheque 102371
* EON Next: £350.87 Pavilion electricity. Cheque 102372
* EON: £28.16 Fix street light on Potters Glen. Cheque 102373
* EON: £165.30 Street light maintenance, quarter ending December 2022. Cheque 102373
* SLCC: £112 Annual membership fee. Cheque 102374
* NPower: £25.57 Street lighting November 2022. Direct debit 15/1/23
* NPower: £481.96 Street lighting November 2022. Direct debit 15/1/23
* F Morris: £240 Hedge cutting for the woods. Cheque 102375
* F Morris: £168 Hedge cutting for the playing fields. Cheque 102375
* AB Design Solutions Ltd: £1181.20 Pavilion plans & planning application. Cheque 102376
* JDB Plumbing & Heating: £55 Attended to burst pipe (outside toilet). Cheque 102377
* Wave: £131.89 Pavilion water 15.10.22 to 14.01.23. Direct debit 29/1/23